

Official Minutes
Weld Re-3(J) Board of Education
April 25, 2018

Central Training Center

1. Call to Order by President Haffner at 6:29 p.m.
2. Roll Call Directors Baumgartner, Grundy, Haffner and Jensen were present. Director Gustafson was absent.
3. Pledge of Allegiance
4. Approval of Agenda

Director Baumgartner moved to approve the agenda as presented. Director Jensen seconded the motion.

Baumgartner - Yes	Grundy - Yes	Gustafson - Absent	Haffner - Yes	Jensen - Yes
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5. Public Open Forum
 - 5.1 Recognition of Visitors
 - 5.2 Public Comments
 - 5.3 Correspondence

CDE sent a letter regarding '16-17 Audit Findings. Ms. Clark summarized the information contained in the letter.
6. Special Reports
 - 6.1 United Power Electrical Rebates

Jay Mendoza of United Power formally presented a rebate check for lighting upgrades that have occurred across the district. A check was presented in the amount of \$53,843.53.
 - 6.2 NV5 Owner's Representatives: 2016 Bond Projects Update

NV5 submitted their monthly progress report regarding construction projects. Sara Lara joined Todd and Meg for the meeting. Meg Hohnholt provided an update on bond projects with pictures for each of the main projects at Hudson, Meadow Ridge, WCMS, and WCHS STEM lab. The process of planning for renovations at Hoff and Lochbuie were discussed which will begin as soon as school ends in May. Regarding the WWTF, design has been completed with preliminary pricing back. Survey and legal descriptions are being finalized, and easement purchases will occur after that. This could delay the process. Permit extensions have been granted and may be needed again. Ms. Baumgartner requested additional information regarding the design of a larger pipe and smaller pumps. Mr. McCowin also shared information regarding the progress on King and Fletcher streets around Meadow Ridge and the infrastructure. The completion timeline will be very tight with completion and opening of the school. Regarding MRE construction, the district and owner's reps have escalated concerns to the general contractors in order to increase overtime and weekend work. Main concerns

pertain to shortages in exterior finishers and drywall installers. Ms. Grundy shared that there have been concerns of trash coming from the construction site to residences.

6.3 Capital Construction Update

Budget summaries were shared at the last work session. Dr. Rabenhorst reported on conversations he's had with the Town and SE Weld Fire regarding district office property. The Board directed Dr. Rabenhorst to proceed with negotiating sales prices with both the Town and the Fire District.

Administrative Contract/Agreement Approvals since previous meeting:

- TreanorHL for Hudson - Additional Services Fee - Activity Entrance Re-design \$6,500
- Multi-Card for Lochbuie - Security \$54,951.27
- Multi-Card for Hoff - Security \$54,951.27
- Creative Learning Systems for WCHS - STEM Lab Studio \$57,790
- Kubat Equipment for Transportation \$54,885.14

Administrative Change Order Approvals since previous meeting:

- AP for WCMS - Ceiling revisions to STEM/Art, patio with furnishings, drywall revisions \$62,735
- MeTEOR for Hudson - Reduction in student desks/chairs -\$17,039.68
- MeTEOR for WCMS - Change in chemical storage -\$4,820.41
- MeTEOR for MRE - Furniture Storage for delayed install \$2,850.00

7. Board Consent Agenda

7.1 Approval: Meeting Minutes

- (a) March 14, 2018 Work Session Meeting Minutes
- (b) March 14, 2018 Regular Meeting Minutes
- (c) April 11, 2018 Special Meeting Minutes
- (d) April 11, 2018 Work Session Meeting Minutes

7.2 Approval: Financials

- (a) March Financials

7.3 Approval: Resignations / Retirements

- Joshua Shoeman - Math Teacher @ WCMS (for 2018-2019)
- Maria Espino - Custodian @ WCHS
- Meleia Monsey - Executive Administrative Assistant
- Tanya Best - Social Worker @ District (for 2018-2019)
- Kimberly Russo - English Teacher @ WCHS (for 2018-2019)
- Brian Olivas - Maintenance @ District
- Vanessa Bailey - Preschool Paraprofessional @ Hoff (for 2018-2019)
- Brittney Wright - FFA Teacher @ WCHS (for 2018-2019)
- Kyle Snyder - Choir & Band Teacher @ WCMS (for 2018-2019)
- Jayne Ilovsky - District Psychologist (for 2018-2019)
- Ashley Ross - 7th Grade English Teacher @ WCMS (for 2018-2019)
- Brian Mangold - Dean & Athletic Director @ WCMS (for 2018-2019)
- Quetrina Thurlow-Martinez - Small Bus Driver

- Rita Schmitz - Cook @ WCHS (*working transitional year 2018-2019*)
 - Faylene Edens - Kitchen Manager @ WCHS (*working transitional year 2018-2019*)
 - Angel Gallego - Substitute Custodian @ District (Separation of Employment)
- 7.4 Approval: Contracts for Licensed Employees
- Zoe Martin - Psychology Intern (*for 2018-2019*)
 - Diane Agnew - 6th Grade Math & Science @ WCMS (*for 2018-2019*)
 - Jonathan Guilbert - Science Teacher @ WCHS (*for 2018-2019*)
 - Benjamin R. Kubistek - 6th Grade Math Teacher @ WCMS (*for 2018-2019*)
- 7.5 Approval Letters of Employment for Classified Personnel
- Julie Lemke - Executive Administrative Assistant (starting May 29th)
 - David Crick - Evening Custodian @ WCHS
- 7.6 Approval: Additions to the Coaching/Extra Duty Employment Agreement/Notice of Assignment
- Benjamin Kubistek - Assistant Football Coach @ WCHS (*for 2018-2019*)
 - Lisa Kleynenberg - Brain Bowl Coach @ WCMS
- 7.7 Approval: Resignations from Coaching/Extra Duty Employment Agreement/Notice of Assignment
- Brittney Wright - FFA Advisor, CTE Director, Assistant Girls Basketball Coach @ WCHS (*for 2018-2019*)
 - Kyle Snyder - Girls and Boys Head Soccer Coach @ WCMS (*for 2018-2019*)
 - Nancy Stevens - Webmaster @ WCHS (*for 2018-2019*)
 - Jerad Sutton - Assistant Football Coach @ WCMS (*for 2018-2019*)
- 7.8 Approval: Intra-School / Intra-District Staff Transfers
- Marcus Diamond - STEM Coordinator (*for 2018-2019*)
 - Kimberee Brenkle - Transferred from Sub to Long Term Sub for Elementary Art
 - Nancy Stevens - Office Manager @ WCHS to Office Manager @ MRE (*for 2018-2019*)
- 7.9 Approval: Additions to the Substitute Teaching List
- Julie Ramirez
- 7.10 Approval: Out of District Student Requests
- 7.11 Approval: Request for Open Enrollment / Within District Transfer
- 7.12 Approval: Home School Requests
- 7.13 Approval: Resignation Agreement
- 7.14 Approval: Monitoring Review Cycle
- (a) EL-7 Instructional Materials Selection and Adoption
 - (b) EL-16 Financial Administration
 - (c) EL-17 Asset Protection

Director Grundy moved to approve the consent agenda as presented. Director Jensen seconded the motion.

Baumgartner - Yes	Grundy - Yes	Gustafson - Absent	Haffner - Yes	Jensen - Yes
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8. Action/Discussion

8.1 Curricular Supplies & Materials Adoption -- Middle School English Language Arts

First reading of the ELA adoption occurred at the April work session. No changes to the recommendation were made. Dr. Rabenhorst and Ms. Orbanosky confirmed the selection choice with the MS ELA teachers on April 16. Ms. Orbanosky shared the cost estimate for the amount of materials currently needed.

Director Baumgartner moved to approve the WCMS English Language Arts curriculum adoption of Great Minds, Wit & Wisdom as recommended. Director Jensen seconded the motion.

Baumgartner - Yes	Grundy - Yes	Gustafson - Absent	Haffner - Yes	Jensen - Yes
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8.2 WCHS Volleyball Team Request for Out of State Travel

The high school volleyball team has requested out of state travel in order to participate in a camp which is taking place in Nebraska. The individuals on the team will be paying for their participation in the camp. Administration recommended the out of state travel. Mr. Haffner asked if two days was sufficient, and it was determined that it was given the relatively short drive to the location in Nebraska.

Director Jensen moved to approve the WCHS Volleyball team request for out of state travel to Kearney, Nebraska on July 20 & 21. Director Grundy seconded the motion.

Baumgartner - Yes	Grundy - Yes	Gustafson - Absent	Haffner - Yes	Jensen - Yes
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9. Information/Discussion

9.1 2018-2019 Licensed Staff Salary Schedule

Ms. Clark prepared four options for the licensed salary schedule for 2018-2019. These were reviewed by the Meet & Confer Joint Committee prior to the Board meeting. Dr. Rabenhorst shared the recommendation that came from Joint Committee based on the overall compensation discussion. The goal is to place the district in 5th rank for starting salary with the identified comparison group, and the recommendation meets that target based on current year schedule comparisons. The Board supported the half percent increase on the base as recommended by Joint Committee and directed Ms. Clark and Dr. Rabenhorst to proceed with this in budget planning. This schedule will be brought to the Board for approval at the next meeting.

9.2 2018-2019 Classified Staff Wage Range Schedule

Ms. Clark prepared a draft of the wage schedule for classified staff. Minor changes from current year included a change in starting pay for Range 2 due to an increase in minimum wage. The M&C Joint Committee reviewed and recommended the schedule. The Board directed Ms. Clark to proceed with budget planning using this schedule which will be brought to the Board for approval at the next meeting.

9.3 Extra Duty Stipend Schedule

The Joint Committee has been reviewing the Extra Duty Stipend schedule for some time. The recommendation is to make each range/tier on the schedule a percentage of the base salary on the licensed staff schedule. This would then lead to a slight increase each year dependent on an increase on the salary schedule base. The draft Extra Duty Schedule will be cleaned up and reviewed at the May work session/special meeting.

9.4 FY18 Budget Recap & FY19 Budget Planning

Ms. Clark shared the preliminary revenue forecast from CDE based on what is coming out of the legislature. With projected flat enrollment, revenue would increase by approximately \$463.01 per student. Dr. Rabenhorst shared the positive report in the last weekly update where additional funding allocations are expected. Ms. Clark also shared additional information regarding budget development, including projected compensation costs with the initial recommendations from the previously discussed salary, wage, and extra duty schedules.

9.5 2018-2019 Board of Education Meeting Calendar

Ms. Monsey and Dr. Rabenhorst presented the Board meeting calendar for 2018-2019. Differences from the current year were identified. The Board will need to consider an alternative to the Capital Construction Updates, after November, as construction should be completed by that point. This will be placed on the agenda for a second reading in May.

10. Superintendent Reports and Presentations

10.1 Discipline Report

None

10.2 Policy Overhaul Update

None

10.3 Superintendent Evaluation Process & Timeline

Dr. Rabenhorst reminded Board members about the evaluation process and shared the timeline for executive sessions determined with Mr. Haffner.

10.4 Enrollment Projections

Dr. Rabenhorst prepared enrollment projections which will be used in budget projections. Enrollment is projected essentially flat district wide. Preschool will likely increase. The Board reviewed projections by school including average class sizes at the elementary level.

11. Board Member Reports/Discussion

Director Haffner - noted that the We Care event went well. He asked Mr. Kennedy about the After Prom event.

Director Baumgartner attended the Court of Appeals case at WCHS last month and was impressed with the students behavior and the questions they asked.

Director Grundy - noted that the WCHS students who heard the oral arguments were good. She also noted that the Foundation is starting their prep for donation letters to go out in June. If any principals have specific requests they should ask the Foundation soon.

Director Jensen asked about touring the high school and middle school to see their finished STEM & Art classrooms.

12. Adjournment at 8:02 p.m.