

Official Meeting Minutes
Weld Re-3J Board of Education
May 9, 2018

District Office

1. **Call to Order** by President Haffner at 6:35 p.m.
2. **Roll Call** Directors Baumgartner, Gustafson, Haffner and Jensen were present. Director Grundy arrived at 6:37 p.m.
3. **Pledge of Allegiance**
4. **Approval of Agenda**
Director Gustafson moved to approve the agenda, moving agenda item 5.1 to after 5.8 in order to accommodate Ms. Clark's attendance at Senior Award night. Director Baumgartner seconded the motion.

Baumgartner - Yes	Grundy - Yes	Gustafson - Yes	Haffner - Yes	Jensen -Yes
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5. Discussion Items

- 5.1 **FY2019 Budget (Revenue Projections / Expenditure Projections) Update**
Ms. Clark provided the most updated revenue and expenditure projections. Revenue projections have not changed since the previous meeting. At the state level, schools districts will see the largest increase in funding in years. The expenditure projections include anticipated positions to be added based on enrollment and programmatic changes, primarily planned through the MLO. Salaries and benefits expenditures were calculated on the recommended schedules from Joint Committee as reviewed by the Board on April 25. As the legislative session ends on this date (May 9), CDE will provide final revenue projections following all legislative decisions.
- 5.2 **Proposed Extra Duty Stipend Schedule**
Joint Committee recommended changes to the Extra Duty schedule, and Board members were briefed on these changes on April 25. The revised version of the schedule was reformatted by Ms. Clark so that the positions and stipend amounts are more clear. The revised version of the schedule will cost an additional approximate \$17,837 in salaries and \$3,853 in benefits for a total of \$21,690 over current year total cost. The most notable change is that each range on the schedule is calculated on a percentage of the licensed salary schedule base salary.
- 5.3 **First Addendum to Intergovernmental Agreement for Wastewater Treatment Facility Capital Improvements with the Town of Keenesburg**
Due to being awarded the DOLA grant for the WWTF, an addendum is needed to the IGA with Keenesburg. The Town and District attorneys are in substantial agreement on this attached version; however, the plan is to await the Town's final contract with the State before approving of the addendum. Hopefully, the State contract is in place by the May 23 meeting but this will depend on how quickly the Town acts on signing it.

- 5.4 Student Parent Handbooks: Elementary, Middle School, High School & WCHS On-Line, Athletics & Activities, and Transportation (1st Reading)
Mr. Kennedy presented on the three handbooks relevant to the high school. Conversation was had regarding changes to visitors in schools due to changes in security. This pertained to all levels (elementary, middle, high). The Board and administration revised some language in order to not deter parents who may not have US legal status from visiting schools. Ms. Jeffery presented minor changes to the middle school handbook, and Jennifer Forbes presented changes in the elementary handbook. Elementary principals had previously collaborated to update the elementary student handbook to ensure consistency. Additional changes may be made prior to final reading on May 23.
- 5.5 Capital Construction Update
Dr. Rabenhorst provided a spreadsheet of funds by revenue source for all projects, including unallocated funds. The Town and District have agreed on a purchase price for the previously discussed parcel of district office, and the Town and District have agreed on a purchase price for the IT building and land behind the offices. That parcel would make an “L” shape toward Woodward Street. The Town shared with Dr. Rabenhorst that they will order a survey of the property to subdivide it into four parcels as previously discussed. Dr. Rabenhorst shared that a short term lease may be put into place with the Fire Department as they would like to occupy the IT building by July 1.
- 5.6 Graduation & Continuation Updates
Graduation will be held at UNC on May 20th. Middle School Continuation is Monday May 21st, starting at 4pm in the MS gym.
- 5.7 Ribbon Cutting Ceremony Guest Lists
Director Grundy recommended that the Board discuss guest invitations to the ribbon cutting ceremonies for Hudson Elementary and Meadow Ridge Elementary. The MRE event will be on August 9 at 5:00 p.m. and the Hudson event will be on August 14 at 4:30 p.m. Both dates have been advertised. Following discussion Dr. Rabenhorst was directed to send invitations to specific entities/groups, including: respective Town Board members, Mayors, and staff; members of the pre-bond Citizen Task Force; members of the respective Design Advisory Committees; SEWFD & Hudson Fire; both local Chambers of Commerce; GKBaum representatives; PTO leaders; DAC members; SAC members (principal invitations); WCEA leaders; utility agencies such as United Power; staff, students, and parents.
- 5.8 Curricular Supplies & Materials Adoption -- Advanced Placement Biology
AP Biology did not have enough students to make a section last year, so an adoption was not recommended with the rest of science. High school administration is projecting that this class will run next year, so the curriculum now needs to be approved. Ms. Orbanosky gave an overview of the recommended materials. Board members had no questions about the proposed curricular materials.

6. Action Items

6.1 2018-2019 Licensed Salary Schedule

The recommended salary schedule for licensed staff was reviewed. This version includes a 0.5% increase on the base as recommended by Joint Committee. The starting salary would place the district in 5th rank using current year salary schedule comparisons. Once approved, contracts will be developed by Human Resources so that they can be provided to teachers following anticipated contract approvals by the Board at the May 23 meeting. Director Grundy moved to approve the 2018-2019 Licensed Salary Schedule as presented. Director Gustafson seconded the motion.

Baumgartner - Yes	Grundy - Yes	Gustafson - Yes	Haffner - Yes	Jensen -Yes
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Based on this approval the Board directed administration to build the budget to include a step increase for licensed staff along with the base increase on the schedule and to include the average percentage increase for remaining staff which is 2.51%

6.2 2018-2019 Classified Wage Range Schedule

The wage range schedule, as presented to the Board on April 25, was reviewed. This is the version recommended by Joint Committee. Director Baumgartner moved to approve the 2018-2019 Classified Wage Range Schedule as Presented. Director Grundy seconded the motion.

Baumgartner - Yes	Grundy - Yes	Gustafson - Yes	Haffner - Yes	Jensen -Yes
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6.3 2018-2019 Extra Duty Stipend Schedule

The Extra Duty Stipend Schedule was reviewed, as recommended by the Joint Committee. Director Jensen moved to approve the 2018-2019 Extra Duty Stipend Schedule as presented. Director Gustafson seconded the motion.

Baumgartner - Yes	Grundy - Yes	Gustafson - Yes	Haffner - Yes	Jensen -Yes
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6.4 Weld Central Spirit Discussion

Administration shared the mascot image selected by the WCMS and WCHS students. If approved, principals will communicate the information to students and parents before the end of the year. Director Jensen moved to approve the Rebel Mascot Image, chosen by the students, presented as image C in their survey (inserted below). Director Gustafson seconded the motion.

Baumgartner - Yes	Grundy - Yes	Gustafson - Yes	Haffner - Yes	Jensen -Yes
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7. Executive Session to Discuss a Personnel Matter Relating to the Superintendent’s Evaluation C.R.S. 24-6-402(4)(f)

Dr. Rabenhorst provided the Board with the template for evaluation completion. He also provided a copy of his annual goals summary and data aligned to strategic plan initiatives.

At 8:17 p.m. Director Baumgartner moved to go into executive session to discuss a personnel matter relating to the Superintendent’s evaluation C.R.S. 24-6-402(4)(f). In executive session will be President Haffner, Directors Jensen, Grundy, Gustafson and Baumgartner.

Director Grundy seconded the motion.

Baumgartner - Yes	Grundy - Yes	Gustafson - Yes	Haffner - Yes	Jensen -Yes
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Returned from executive session at 9:41. No action taken.

8. Adjournment at 9:42 p.m.