

Official Minutes
Weld Re-3(J) Board of Education
May 23, 2018

Central Training Center

1. **Call to Order** by President Haffner at 6:43 p.m.
2. **Roll Call** Directors Baumgartner, Grundy, Haffner and Jensen were present. Director Gustafson was absent.
3. **Pledge of Allegiance**
4. **Approval of Agenda**
Director Grundy moved to approve the agenda as presented. Director Baumgartner seconded the motion.

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| Baumgartner - Yes | Grundy - Yes | Gustafson - Absent | Haffner - Yes | Jensen - Yes |
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5. **Public Open Forum**
 - 5.1 Recognition of Visitors
Dr. Rabenhorst recognized new recommended employees including Ashley Bell, Director of Technology. Ms. Clark explained the selection process for Mr. Bell's position. Dr. Rabenhorst also welcomed Julie Lemke who will serve as the Board secretary.
 - 5.2 Public Comments
None
 - 5.3 Correspondence
6. **Special Reports**
 - 6.1 NV5 Owner's Representatives: 2016 Bond Projects Update
The latest update from NV5 was reviewed. Meg Hohnholt provided a written summary and displayed a presentation with pictures of capital construction projects. Additionally, Fransen Pittman representatives were in attendance to update the Board on progress at MRE and how they will ensure completion on schedule. They reviewed the slide show contents, described timeline for completion, and answered Board member inquiries.
 - 6.2 Capital Construction Update
Dr. Rabenhorst updated the Board on additional bond projects including the Waste Water Treatment Facility status and the sale of District Office to local public agencies. Board members were asked for direction on District Office based on status of sale agreements. Board members by consensus directed Dr. Rabenhorst and Ms. Hohnholt to proceed with initial design with the architect firm and with rough order of magnitude costs based on the initial design/square footage. The latest bond budget summaries were also provided to Board members.
Administrative Contract/Agreement Approvals since previous meeting:
 - TreanorHL - Additional Services Fee - WCMS Library \$14,365

- TreanorHL - Additional Services Fee - Hoff Soffit Lighting \$920
 - CDW-G AV Installation Services - District Wide \$38,915
 - Johnson's Commercial (Relocation) Solutions - District Wide not to exceed \$37,200
- Administrative Change Order Approvals since previous meeting:
- A&P Construction for WCHS - STEM Studio Construction, misc. \$6,849
 - COC#5 A&P Added Scope for Hudson - Activity Entrance Renovation \$111,616
 - Hellas Construction - Landing Pad for existing shot put pad \$12,960
 - Hellas Construction - Track Asphalt Repairs \$5,910

7. Board Consent Agenda

- 7.1 Approval: Meeting Minutes
- (a) April 25, 2018 Regular Meeting Minutes
 - (b) May 9, 2018 Special Meeting Minutes
- 7.2 Approval: Financials
- (a) April Financials
- 7.3 Approval: Resignations / Retirements
- Scott Richardson - Athletic Director @ WCHS
 - Joseph Marler - Art Teacher @ WCHS
 - Rebecca Wettstein - SPED PARA
 - Kendra Thomason - Kindergarten Teacher @ Hoff
 - Katherine Swinden - Support Services Coordinator @ WCMS
 - Jennifer Fisher - Transition Counselor @ WCMS
 - Kelsey Hatley - Reading Interventionist @ WCMS
 - Zachary Rae - SPED Teacher @ Hudson
 - Rosa Molina-Olivas - SPED PARA @ Hudson
 - Silvia Ortiz - ELL Teacher @ Hudson
- 7.4 Approval: Contracts for Licensed Employees
- Marlen Salabarria - Spanish Teacher @ WCHS
 - Sara Lynch - School Psychologist - District Wide
 - Emma Curtis Vocational/ Ag Teacher @ WCHS
 - Kelly Davidson - SLPA
 - Elizabeth Campbell - English Teacher @ WCHS
 - Kaitlin Carrick - English Teacher @ WCHS
 - Daria Romero - Band/Choir Teacher @ WCMS
 - Amanda Thieman - ELL Teacher @ Meadow Ridge
 - Katelyn Clark-Martin - STEM Facilitator for Hoff & Hudson
 - Jeffrey Einerson - Assistant Principal @ WCMS
 - Audrey Montano - Reading Interventionist @ WCMS
 - Kristie Mayo - 6th Grade Science Teacher @ WCMS
 - Nicole Hepburn - 11th & 12th Grade Guidance Counselor @ WCHS
 - Lyndsey Fuss - Preschool @ Meadow Ridge
 - Alanna Lopez - ELL Teacher @ Lochbuie Elementary

- Lisa Nueberger - Summer School Teacher @ WCHS
- 7.5 Approval Letters of Employment for Classified Personnel
- Cynthia Alexander - Bus Driver
 - Eric Evertse - Small Vehicle Driver
 - Timothy Buss - Substitute Custodian
 - Tehanie Rose - Substitute Custodian
 - Patrick Bradshaw - Substitute Custodian
 - Cameron Fullmer - Maintenance Technician
 - Ashley Bell - Director of Technology (District)
 - Rosa Olivas - Summer School Paraprofessional @WCHS
- 7.6 Approval: Additions to the Coaching/Extra Duty Employment Agreement/Notice of Assignment
- 7.7 Approval: Resignations from Coaching/Extra Duty Employment Agreement/Notice of Assignment
- Alyssa Olson - Rebels United Sponsor @ WCHS
 - Preston Hopkins - Cross Country Coach @ WCHS
 - Lesley Tapia - Baseball Coach @ WCHS
 - Adrienne Barclay - Assistant Volleyball Coach @ WCHS
- 7.8 Approval: Intra-School / Intra-District Staff Transfers
- Nicole Greene - Transfer from 4th grade Teacher @ Lochbuie to 2nd Grade Teacher @
Meadow Ridge
 - Samantha Workman - Transfer from Long Term Sub to 4th Grade Teacher @ Hudson
 - Davin Scott - Support Programs Coordinator to Director of SPED/District & Consortium with Weld Re-8
 - Alaina Wolcott - Transfer from SLP/District Wide to Early Childhood SPED Teacher - Consortium with Weld Re-8
 - Bentley Werner - Transfer from Intern Psychologist to full time School Psychologist
 - Kathleen Mott - Preschool Coordinator at Lochbuie to Preschool Teacher (80%) @ Hudson
 - Michelle Snow - Computer Lab Aide (PARA) to Title 1 / Instructional PARA @ Lochbuie
 - Cheryl Hollingsworth - Transfer from 4th Grade Teacher to 3rd Grade Teacher @ Hoff
 - Tylyn Ziegler-Erhart - 3rd Grade Teacher to STEM Facilitator at Lochbuie & Meadow Ridge
 - Blake Chamness - Art Teacher @ WCMS to Art Teacher @ WCHS
 - Bridget Johnson - Interventionist (.5) to ELL Teacher (.5) @ Hoff
 - Tonya Weeks - Small Vehicle Driver to CDL Bus Driver @ Transportation
- 7.9 Approval: Additions to the Substitute Teaching List
- 7.10 Approval: Out of District Student Requests
- 7.11 Approval: Request for Open Enrollment / Within District Transfer
- 7.12 Approval: Home School Requests
- 7.13 Approval: Resignation Agreement

- 7.14 Approval: Monitoring Review Cycle
- (a) EL-9 Treatment of Students, Parents and Community
 - (b) EL-12 Staff Treatment
 - (c) EL-14 Staff Evaluation

Director Baumgartner moved to approve the consent agenda as presented. Director Jensen seconded the motion.

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| Baumgartner - Yes | Grundy - Yes | Gustafson - Absent | Haffner - Yes | Jensen - Yes |
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8. Action/Discussion

- 8.1 Curricular Supplies & Materials Adoption -- High School AP Biology
 First reading of the AP Biology adoption occurred at the May 9 meeting. No changes to the recommendation were made; however, the quote is higher due to the inclusion of workbooks. Dr. Rabenhorst and Ms. Orbanosky recommended the approval.

Director Grundy moved to approve the WCHS Advanced Placement Biology curriculum adoption of Biology AP Edition by McGraw Hill as recommended. Director Jensen seconded the motion.

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- 8.2 WCHS FBLA Request for Out of State Travel
 The high school FBLA club requested out of state travel in order to attend the National Leadership Conference in Baltimore, Maryland. The duration of the trip is from June 26 - July 2. Four students are currently planning to attend. Ms. Patrioske was present to make the formal request and answer questions. Administration recommended the out of state travel. Director Grundy verified that the dates within the request were sufficient for all of the travel needs.

Director Baumgartner moved to approve the out of state travel by FBLA to Baltimore, Maryland on June 26-July 2, 2018. Director Grundy seconded the motion.

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- 8.3 Director Grundy Request for Short Term Absence
 Director Grundy shared information regarding a work opportunity which will prevent her from attending Board meetings in September through December. Ms. Grundy sought official Board approval of her meeting absences so that it was documented. Board members discussed altering the Meeting Calendar (8.4) in order to better accommodate Ms. Grundy. Consensus was to move the Regular Meeting to September 12th, the Work Session to September 26th and to cancel the Capital Construction Update for September; thus approving her absences

from the October, November and December Regular Meetings. Director Grundy will participate electronically to the extent she is able to.

8.4 2018-2019 Board of Education Meeting Calendar (2nd Reading)

Dr. Rabenhorst edited the Board meeting calendar for 2018-2019 following discussion at the April 25th meeting. Board members considered a change based on Director Grundy’s request for a short term absence (8.3).

Director Grundy moved to approve the 2018-2019 Board of Education Meeting Calendar with the September work session and regular meeting dates switched and no capital construction update in September. Director Jensen seconded the motion. Dr. Rabenhorst was instructed to change the meeting calendar as approved and have it posted on-line prior to the July meeting.

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8.5 2018-2019 Licensed/Administrative Personnel Contracts

Contracts are to be approved annually by the Board of Education. The provided list reflected licensed employees recommended as of May 22, 2018 for the 2018-2019 school year. Board members were informed that Classified staff will soon receive a letter of assurance for their positions in 2018-2019 and that the Board will be asked to approve letters of employment for classified staff at either the June or July Board meeting.

Director Baumgartner moved to approve the licensed and administrative personnel contracts for the 2018-2019 school year as presented. Director Grundy seconded the motion.

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8.6 Student Parent Handbooks: Elementary, Middle School, High School, WC Online, WCHS/WCMS Activities & Athletics, and Transportation (2nd Reading)

The final versions of the handbooks were provided to Board members. Revisions were made reflecting board discussion on May 9. The Responsible Use Policy is now also included in each of the three student handbooks and was pointed out to Board members. There were no additional questions regarding the handbooks.

Director Grundy moved to approve the high school, WC Online, middle school, elementary, transportation, and athletic/activity handbooks as presented. Director Baumgartner seconded the motion.

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9. Information/Discussion

9.1 2018-2019 Tentative Budget Presentation

Ms. Clark presented the tentative budget. As Dr. Rabenhorst previously communicated, the district will receive additional revenue via the School Finance Act. Ms. Clark drafted the budget to include salary and wage increases as directed by the Board at the May 9 work session. Expenditures included the addition of MRE. Ms. Clark also provided two specific school line item budgets as a point of discussion. Board members discussed how budgeting can be more transparent to constituents. Ms. Grundy warned that oversimplifying the budget can lead to inaccurate interpretations of the budget. Dr. Rabenhorst reminded Board members that the State has a required on-line platform for communicating financial transparency that all districts must comply with, so constituents should first be directed to the site. The Board may continue discussion of this topic as administration is open to suggestions on how to make the budgeting process more clear and transparent.

9.2 Curricular Supplies & Materials Adoption -- High School AP U.S. History (1st Reading)
The social studies department has requested an update of materials for AP U.S. History. The memo regarding the request was reviewed by Dr. Rabenhorst and Board members.

9.3 2018-2019 Food Services Meal Prices
Ms. Clark has used the CDE tool to determine a preliminary increase to meal prices for next school year. It is likely that prices will need to increase by 10 cents per meal. There has been added flexibility from the USDA for FY 2018-2019 in using the PLE tool to calculate these increases. There is an option to ask for a waiver based on certain parameters. Board members weighed having no increase this year with the risk of a substantial increase the following year v. approving an increase this year which would lessen the likelihood of a significant increase the following year. Ms. Clark is going to ask for a waiver since meal prices have increased each year for the last several years. The Board will be asked to approve meal prices on June 20th if we are unsuccessful with the waiver request.

10. Superintendent Reports and Presentations

10.1 Discipline Report
None

10.2 Policy Overhaul Update
None

10.3 Vacation Request
Dr. Rabenhorst requested vacation from June 25th through July 9th. Consensus was to approve the request.

11. Board Member Reports/Discussion

Director Jensen talked about attending the Fort Lupton Capping Ceremony - for senior graduates. He also noted that he missed the WCHS slide show at this year's graduation ceremony at UNC. Director Grundy noted that both graduation and continuation ceremonies went well. She liked the new location for the WCHS graduation at UNC. She would like to see added audio visual for the graduation next year.

Director Haffner noted that the WCHS graduation was well done. Director Baumgartner commented the same. She also offered the suggestion of having WCHS graduates walk the halls of Re-3J elementary schools in their caps and gowns.

12. Executive Session to Discuss a Personnel Matter Relating to the Superintendent’s Evaluation and Contract C.R.S 24-6-402 (4)(f)

Director Grundy moved that the Board of Education go into executive session to discuss a personnel matter relating to the Superintendent’s Evaluation and Contract per C.R.S. 24-6-402 (4)(f). In executive session will be the Board of Education and Dr. Rabenhorst. Director Baumgartner seconded the motion.

During the Executive Session, the Board of Education reviewed the Superintendent’s Annual Evaluation and signed the document.

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| Baumgartner - Yes | Grundy - Yes | Gustafson - Absent | Haffner - Yes | Jensen - Yes |
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Executive Session was entered into at 8:20 p.m.

Executive Session was concluded at 8:56 p.m.

13. Adjournment at 8:57 p.m.