

Welcome to Weld County School District Re-3J



Kindergarten Students must be 5 years old and Preschool Students must be 4 years old by September 15th of the current year to enroll in our School District

The following are documents **required** by Weld County School District Re-3J to enroll your child(ren):

PARENT/LEGAL GUARDIAN PHOTO I.D.

A driver's license or any other photo I.D. is acceptable.

- The biological, foster or adoptive parent may enroll the student.
- Legal guardians must have proper guardianship forms signed and notarized or a copy of court authorization.
- Custody documentation is required, if applicable.

DOCUMENTATION OF CHILD'S DATE OF BIRTH

Please bring **ONE** of the following government issued proofs:

- Birth Certificate (full size certificate, showing parent's names as well as child's is preferred)
- Valid passport for Exchange Students

PROOF OF RESIDENCE - is required for enrollment

To enroll, the student(s) parents or legal guardian and the student must be a full-time resident in the Weld County Re-3J attendance boundaries

- If you own your home**, please bring **ONE of the following** (only originals will be accepted):
 - Purchase contract with possession date or closing date not more than 90 days out
 - Current utility bill (i.e. energy, water, cable, trash) or mortgage statement -- your name and address must be clearly marked (both portions of a bill are required, property/service address must match mailing address) – last or current month; disconnect notices are **not** accepted
- If you rent**, please bring **ONE of the following** (only originals will be accepted):
 - Current Signed Lease or Rental Agreement
 - Lease agreement with possession date not more than 60 days out
 - Current utility bill (i.e. energy, water, cable, trash) -- your name and address must be clearly marked (both portions of a bill are required, property/service address must match mailing address) – last or current month; disconnect notices are **not** accepted
- If you are living with another family – ALL of the following are required:**
 - A letter from owner stating your current living arrangements.
 - Current proof of your residence at that address (i.e. bank statement, new Colorado driver's license receipt, US Postal Service official address change form, bills received including cell phone, etc. with your name and address clearly listed)

IMMUNIZATION RECORDS – Required by state law (see Immunization Requirement)

INTRA-DISTRICT OPEN ENROLLMENT REQUEST

- Print "Intra-District OPEN ENROLLMENT REQUEST" from the District's website (www.re3j.com) or you may pick up the "Intra-District OPEN ENROLLMENT REQUEST" form from any school in the District
- After completing and signing form turn it into the main office of the school you wish to have your student attend
- The Intra-District form will be approved by the Principal(s) and sent to the District Office for approval
- Preschool Intra-District Enrollments must be approved by the Preschool Director at District office

OUT OF DISTRICT ENROLLMENT REQUIREMENTS

- Print "Initial Application" from the District's website (www.re3j.com) or you may pick up the "Initial Application" form from any school in the District
- After completing and signing form turn it into the main office of the school you wish to have your student attend with required documents that are listed on the Initial Application page
- The initial application form will be approved by the Principal(s) and sent to the District Office for approval

PREVIOUS SCHOOL INFORMATION

- Name, address, phone and fax number of previous school
- Withdrawal form with current grades from previous school
- Most recent report card
- Transcript for students entering middle or high schools
- Attendance record and behavior report
- ESL Placement
- IEP or 504 information

New Student Enrollment Form 2018-2019

One Form Per Student

(Please PRINT all information clearly)

Student Legal Name	Staff Int. <input type="checkbox"/> Binder <input type="checkbox"/>
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Last Name:	First Name:	Middle Name:
Date of Birth:	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Grade:
Student Cell Phone:		

Student Lives with: <input type="checkbox"/> Both Parents <input type="checkbox"/> Mother Only <input type="checkbox"/> Father Only <input type="checkbox"/> Mother/Stepfather <input type="checkbox"/> Father/Stepmother <input type="checkbox"/> Guardian <input type="checkbox"/> Foster Parents <input type="checkbox"/> Relatives _____ <input type="checkbox"/> Other _____	Note: Do you have applicable legal documents such as custody papers? <input type="checkbox"/> Yes A copy should be provided to the school. Who would you like for us to contact: Name: _____ <input type="checkbox"/> Mom/Dad <input type="checkbox"/> Step-mom/dad <input type="checkbox"/> Guardian <input type="checkbox"/> Foster
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Emergency Contact Information

(In the event parents/guardians cannot be contacted, student will be released only to the person listed below.)

Name:	Relationship to Student:
Home Phone	Work Phone
Cell Phone	
Name:	Relationship to Student:
Home Phone:	Work Phone:
Cell Phone:	
Name:	Relationship to Student:
Home Phone	Work Phone:
Cell Phone:	

Previous School Information Required

Has the student ever attend another Weld Re-3J School? Yes No

If yes, which School: _____ Grade: _____ School Year: _____

Last School Attended outside the Weld Re-3J School District:

School Name: _____ Grade: _____ School Year: _____

City: _____ State: _____ Phone Number: _____

When was the **first** time your student enrolled **in any school** in Colorado (including preschool and kindergarten) _____ (mm/dd/yy)

When was the **first** time your student enrolled **in any school** in the U.S. (including preschool and kindergarten) _____ (mm/dd/yy)

Services or Other School Information

In order to provide your student with the appropriate academic setting, it is necessary to identify any special services they may have received at their prior school. This student has received services for:

Services	Grade	Year	School
Special Education			
English as a Second Language			
Gifted / Talented			
Intervention Classes			
Title I			
Migrant			
Other Information			
504 Plan			
Literacy Plan			
Preschool			
Homeschooling			
Summer School			
Retained			

Print Parent/Guardian Name _____

Parent/Legal Guardian Signature _____ **Date** _____

Household Name _____

Student Name _____

Enrollment Documentation		HOUSEHOLD FORM				Staff Int. <input type="checkbox"/>
Birth Certificate	PLP <input type="checkbox"/>	Proof of Residency:		Guardianship:		PD <input type="checkbox"/>
Immunization Record	H <input type="checkbox"/>	Mortgage Statement	CF <input type="checkbox"/> PD <input type="checkbox"/>	Court Ordered	PLP <input type="checkbox"/> FL <input type="checkbox"/>	
IEP'S	FL <input type="checkbox"/>	Lease Agreement	CF <input type="checkbox"/> PD <input type="checkbox"/>	Power of Attorney	PLP <input type="checkbox"/> FL <input type="checkbox"/>	
ILP's		Utility Bill(s)	CF <input type="checkbox"/> PD <input type="checkbox"/>	Foster Placement	PLP <input type="checkbox"/> FL <input type="checkbox"/>	
504	FL <input type="checkbox"/> CF <input type="checkbox"/>	Declaration of Residence	CF <input type="checkbox"/> PD <input type="checkbox"/>	Custodial Guardian	PLP <input type="checkbox"/> FL <input type="checkbox"/>	
SASID	CF <input type="checkbox"/>	BOCES	DO <input type="checkbox"/> PD <input type="checkbox"/>	Out of District __ INTRA District __	DO <input type="checkbox"/> FL <input type="checkbox"/>	

PRIMARY HOUSEHOLD
(where student(s) resides majority of the time)

Last Name of Parent/Legal Guardian:	First Name of Parent/Legal Guardian:	Relationship to student(s):
Home Phone: *Required:	Work Phone:	
Cell Phone:	Email Address: *Required:	
Prefer communication in: <input type="checkbox"/> English <input type="checkbox"/> Spanish <input type="checkbox"/> Other _____		
Last Name of Parent/Legal Guardian:	First Name of Parent/Legal Guardian:	Relationship to student(s):
Home Phone: *Required:	Work Phone:	
Cell Phone:	Email Address: *Required:	
Prefer communication in: <input type="checkbox"/> English <input type="checkbox"/> Spanish <input type="checkbox"/> Other _____		

Residence Street Address:
Subdivisions Name: _____ (Examples, Silver Peaks, Bella Vista)

City	State	Zip	County
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Mailing Address / P.O. Box Number

City	State	Zip	County
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SECONDARY HOUSEHOLD
(Parent/Guardian that resides at another address)

Last Name of Parent/Legal Guardian	First Name of Parent/Legal Guardian	Relationship to student(s)
Home Phone *Required:	Work Phone:	
Cell Phone:	Email Address *Required:	
Prefer communication in: <input type="checkbox"/> English <input type="checkbox"/> Spanish <input type="checkbox"/> Other _____		
Last Name of Parent/Legal Guardian	First Name of Parent/Legal Guardian	Relationship to student(s)
Home Phone *Required:	Home Phone *Required:	
Cell Phone:	Email Address *Required:	
Prefer communication in: <input type="checkbox"/> English <input type="checkbox"/> Spanish <input type="checkbox"/> Other _____		

Residence Street Address

City	State	Zip	County
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Mailing Address / P.O. Box Number

City	Zip	County
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Print Parent/Guardian Name _____
 Parent/Legal Guardian Signature _____ Date _____

Household Name _____

Student Name _____

Family/Student Housing Survey

The McKinney-Vento Assistance Act protects and supports the educational rights of students who do not have permanent housing. Often, not having your own, regular place to live or sleep can get in the way of your education. Your school and district can provide resources or support. Your answers help determine the free services the student(s) may be eligible to receive such as free breakfast and lunch, school supplies, most school fees waived, community resource information, basic needs, and other support opportunities.

This sensitive information will be kept confidential to maintain family privacy.

Presenting a false record or falsifying records is an offense under section 37.10, Penal code, and enrollment of child under false documents subjects the person to liability for tuition or other costs. TEC.Sec.25.002(3)(d).

Please check how you have lived in the last year, starting July 1st. (Check all boxes that apply).

- | | | | |
|---|---|---|--|
| <input type="checkbox"/> Owned or leased home with immediate family | <input type="checkbox"/> Leased or rented apartment with immediate family | <input type="checkbox"/> Living with extended family, friends, or strangers due to economic hardship, lack of affordable housing, loss of housing | <input type="checkbox"/> In a shelter (emergency or safe house) or transitional housing program |
| <input type="checkbox"/> Living in car, campground, park, abandoned building... | <input type="checkbox"/> Motel/Hotel | <input type="checkbox"/> Inadequate housing (lacks proper kitchen, plumbing, water or electricity and/or infestations, mold,...) | <input type="checkbox"/> Unaccompanied youth - not in physical custody of parents/legal guardians (left on own, told to leave, can't go back, in and out of home,..) |

<u>Student(s) Legal First and Last Name</u>	<u>School</u>	<u>Grade</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

(Print Parent/Legal Guardian AND Signature) Date

Household Name _____

Student Name _____

Ethnic Background

Scan ESL Teacher Orig. CF PD LEP Tab

Ethnic Background Hispanic/Latino:

1. Is this student **Hispanic or Latino/a**? (choose only one)

No, not **Hispanic or Latino/a**

Yes, **Hispanic or Latino/a** – A person of Cuban, Mexican, Puerto Rican, Cuban, South or Central American, or other Spanish culture or origin, regardless of race

2. What is the student’s race? (Choose one or more)

American Indian or Alaskan Native - A person having origins in any of the original peoples of North America and who maintains cultural identification through tribal affiliation or community recognition.

Asian or Pacific Islander - A person having origins in any of the original peoples of the Far East, Southeast Asia, the Pacific Islands or the Indian subcontinent.

Black or African American (Not of Hispanic Origin) - A person having origins in any of the Black racial groups of Africa

Native Hawaiian or Other Pacific Islander – A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

White (Not of Hispanic Origin) - A person having origins in any of the original peoples of Europe, North Africa, or the Middle East.

Note: Failure to answer both questions will result in use of prior racial ethnic data or an observer identifying for you.

Note: The United States Department of Education has directed how various combinations of race/ethnicity are to be reported. All persons identifying Hispanic/Latino/a will be reported as ‘Hispanic’. Non-Hispanic person who identify with a single race will be reported within the specified category. Non-Hispanic person who identify with multiple races will be reported within ‘Two or more races’.

Language Background Information

Please answer the questions below accurately and completely. This information is necessary to provide the most appropriate placement and instruction for your child and will not be used for any other purposes.

1. What was the first language(s) that this student spoke? _____

2. Is there a language other than English spoken in the home? Yes No

Which language(s)? _____

3. Does the student speak a language other than English? Yes No

Which language(s)? _____

School Use Only

Teacher Checklist to be filled out by second language program teacher for all PHLOTE students:

A. This student most proficiently speaks:

____ 1. English ____ 2. Language other than English ____ 3. Difficult to determine

B. This student best understands:

____ 1. English ____ 2. Language other than English ____ 3. Difficult to determine

Assessment Results for PHLOTE students:

Date to EL

Teacher

Date back to Office

Data Entered into IC

W-APT Results					
	Kinder 1st Semester: Listening & Speaking W-APT	Kinder 2nd Semester: All 4 domains W-APT	Grade 1, 1st Semester: All 4 domains of Kinder W-APT	Grade1, 2nd Semester : All 4 domains of 1st grade W-APT	Grades 2-12: All 4 domains of appropriate grade level W-APT
NEP	0-21	0-28	0-28	≤ 3	≤ 3
LEP	22-28	25-59	29-59	3.1-4.9	3.1-4.9
May not be EL:	29+	Oral 29+, Reading 14+ Writing 17+	Oral 29+, Reading 14+ Writing 17+	5 or higher & 5 in each domain	5 or higher & 5 in each domain
Score					

Body of Evidence used to determine language proficiency

	State Assessments	District Assessments	Content Assessments
Name of Assessment			
Reading Scores			
Writing Scores			
Other Scores			

Student is: (Mark One) NEP LEP PHLOTE FELL

Parent Refusal _____

Teacher’s Signature _____ Date: _____

Print Parent/Guardian Name _____

Parent/Legal Guardian Signature _____

Date _____

Household Name _____

Student Name _____

Parent Permission Form 2018-2019

Staff Int.
Binder

Parent Permission for Excursions:

Weld County School District Re-3J sponsors activities and field trips each year. In order for your student to participate in these activities and field trips or be permitted to ride the bus, we must have signed permission slips on file. Please sign below for your student.

I give my permission for the student named above to attend activities and field trips sponsored by Weld County School District Re-3J. According to District Policy I-33 you will receive a permission slip prior to each Field Trip excluding extra-curricular activities. **Parent Initials:** _____

Parent Permission for Media:

The Weld County School District Re-3J has designated the following information as directory information that may be used in newspaper publications and on the Weld Re-3J School District Website: student name, grade level, participation in officially recognized activities and sports, honor rolls, digital imaging and awards received. If you do not want Weld County School District Re-3J to use your child's directory information in news publications or the Weld Re-3J website, without your prior written consent, sign this form and return it to the office at the school your child attends, no later than September 1 or two weeks after you register your child. If directory information is released prior to receiving your opt-out request, the District may not be able to stop the use of your child's information.

- Yes, I give my permission to Weld County School District Re-3J to allow the following information as directory information that may be used in newspaper publications.
- No I do not give my permission to Weld County School District Re-3J to allow the following information as directory information that may be used in newspaper publications. **Parent Initials:** _____

Parent Permission for Internet Use:

As the parent or guardian of a Weld County School District Re-3J student I have read Policy J-34, Internet Policy, understand its contents, and agree that my child will abide by it. I am fully aware that the school technology system is administered by the Weld County School District Re-3J and is intended for official Weld County School District Re-3J business and educational use only. Should my child commit any violation of Policy J-34, his/her access privileges may be revoked and other disciplinary action may be taken.

I hereby give permission to issue Internet access for my child. **Parent Initials:** _____

Snow Day/Emergency Closure Information

Please indicate which procedure to follow in the event of a school closure due to inclement weather or other emergency situation that would cause the school to dismiss students early.

- Go Home as usual Go to Daycare Ride the Bus as usual
- Go to Neighbor's House: Name of Neighbor _____
Address and Phone Number of Neighbor _____
- Other (describe): _____ **Parent Initials:** _____

Transportation: Please indicate how this student will be arriving to and from school

- Walker to and from school Parent Driven to and from school *Bus provided by District
- HS Student Driver: Make _____ Model _____ Color _____ Year _____ Plate Number _____
Parking Permit Number _____ (issued by High School)

If student will be using different vehicles please inform Weld Central High School Office.

- *I have access to the Transportation Handbook via the Re3j.com website listed under the Parents Tab. YES NO
- Other please describe: _____ **Parent Initials:** _____

Student Handbook

I do have access to the Student Handbook or I have received a copy of the Student Handbook for the student listed above.
 Yes No **Parent Initials:** _____

Infinite Campus Parent/Guardian and Student Portal

I have received information on how to log into Parent Portal for access to student information and school communications.
 Yes No **Parent Initials:** _____

Print Parent/Guardian Name _____

Parent/Legal Guardian Signature _____ Date _____

Household Name _____

Student Name _____

Safe Schools Enrollment Form

Staff Int.
CF

Enrollment Eligibility

Please complete the Safe Schools Enrollment Form for each student you are seeking to enroll. This information assists staff in verifying each student's eligibility to enroll. Staff will contact each student's prior school(s) to verify accuracy of the information you provide. Providing incomplete or inaccurate information may delay enrollment or may result in enrollment being revoked (terminated) at a later time.

Authority to Deny Admission

Colorado law (C.R.S. 22-33-106.3) authorizes school districts to deny admission to students seeking enrollment under specific conditions. RE-3J Policy J-15(JF) Admission and Denial of Admission.

Declaration of Eligibility

Please answer the following questions by circling either "Yes" or "No" to each question. Based on your answers additional information may be requested.

- Yes No 1. Has your student graduated from school, completed 12th grade, or received any other certificate of completion such as a general equivalency diploma (G.E.D.) of a secondary education program?

If "yes", please consult with enrollment staff.

- Yes No 2. Is your student between the ages of 5 and 20 (not applicable for preschool programs)?

If "no", please consult with enrollment staff.

- Yes No 3. Has your student been expelled, considered for expulsion or otherwise asked to withdraw from any school and/or district due to discipline, attendance or safety issues during the past 12 months?

If yes, school/district/state: _____

Reason for expulsion: _____

Date(s) of expulsion: _____

- Yes No 4. Is your student a resident of Weld County School District Re-3J or has your student otherwise been formally granted a choice or transfer placement in writing?

If "no", please consult with enrollment staff.

- Yes No 5. Have you provided the documentation that has been requested regarding your student's immunizations?

If "no", please consult with enrollment staff.

- Yes No 6. Has your student been suspended or expelled from school, or cited criminally, for behavior in school or in the community during the past 12 months that may be considered to be detrimental to the welfare or safety of other pupils or school personnel?

I verify that the information provided is accurate and true to the best of my knowledge. I further understand that providing false or incomplete information may delay enrollment or may result in my student's enrollment being revoked (terminated) at a later time.

Principal/Designee Signature: _____

Print Parent/Guardian Name _____

Parent/Legal Guardian Signature _____ Date _____

STUDENT HEALTH INFORMATION SHEET 2018-2019

Staff Int.

Purpose: This information is to help us provide for the safety and well-being of your child in our care. This is also important information that will be given to Emergency Medical Services (EMS) if they need to be called for your child.

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Last Name:	First Name:	Middle Name:
Date of Birth:	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Grade:

Medical Insurance: Check the appropriate box to indicate the current health insurance status of the student:

Private Insurance _____ Uninsured student _____ Medicaid # _____ CHP+ # _____

Other Information

Primary Doctor's Name	Primary Doctor's Telephone Number
Preferred Hospital Name	Preferred Hospital Telephone Number

All medications are to be provided by parent/guardian.

All medications require written parent permission and written physician authorization including OTC pain medication and Cough Drops.

Forms are available in the Health Office.

All medications are to be kept in the Health Room-Exceptions are case by case.

Medications Given at School

(including before and after school activities/sports)

Emergency medication for severe allergy (EpiPen or similar) Yes NoEmergency medication for a seizure (Diastat or similar) Yes NoAsthma medication (Inhaler or Nebulizer) Yes NoEmergency medication for Diabetes (Glucagon) Yes NoOther Medications Yes NoList _____
_____**Medications Given at Home**List all Medications: _____

_____**Medical Care/Equipment Required at School****Medical Care**

- GT Feeding
- Catheterization
- Oxygen
- Assisted Oral Feedings
- Toileting/Diapering
- Other _____

Medical Equipment

- Wheelchair
- Walker
- Other _____

In the event of an emergency, I give permission for school staff responding to the emergency, first responders and ambulance personnel to have all the above information.

Print Parent/Guardian Name _____**Parent/Legal Guardian Signature** _____**Date** _____

Household Name _____

Student Name _____

Health Information 2018-2019

Staff Int.

What health information do you want school personnel that work with your child to know?
This information will also be given to Emergency Medical Services if they are required.
(School personnel could include teacher, teacher's aides, health room staff, front office staff, and/or kitchen staff)

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ADD Yes No

ADHD Yes No

Allergies to Medications Yes No
If Yes, to what _____
Reaction _____

Allergies to Foods Yes No
List Foods _____

Allergies (other) Yes No
List Allergies _____

Asthma/Respiratory/Lung Problems Yes No
 Asthma Cystic Fibrosis
 Chronic Lung Disease
 Other _____

Autism/Autism Spectrum/Asperger's Yes No

Blood Disorder Yes No
 Hemophilia Anemia Sickle-cell Disease
 Unusual Bleeding/Bruising
 Other _____

Bone Disease/Joint/Muscle Problems Yes No
 Current Fractures Cerebral Palsy
 Arthritis Muscular Dystrophy
 Other _____

Cancer Yes No

Cardiovascular/Heart Problems Yes No
 Cardiomyopathy Enlarged Heart
 High Blood Pressure
 Other _____

Emotional/Behavioral Problems Yes No
 Anorexia Anxiety Bipolar
 Bulimia Depression ODD
 Other _____

Gastrointestinal/Stomach Problems Yes No
Daytime Bowel Incontinence Yes No
Other _____

Head Injury/Concussion/TBI Yes No
Currently Under Treatment Yes No
Past and Resolved Yes No

Hearing Problems Yes No
Wears a hearing aid(s) Yes No
Ear Surgery _____ Yes No
Currently has Tubes Yes No

Immune System/Autoimmune Problems Yes No
 Diabetes Type 1 Type 2
 Celiac Crohn's Lupus
 Multiple Sclerosis Rheumatoid Arthritis
 Scleroderma Transplant
 Other _____

Kidney/Bladder Problems Yes No
 Kidney Stones Daytime Incontinence
 Other _____

Prosthesis Yes No
List _____

Seizure Disorder/Epilepsy Yes No

Skin Problems Yes No
 Eczema Rashes
 Other _____

Thyroid Problems Yes No

Vision Concerns Yes No
Contacts Yes No
Glasses to be worn:
All the time Yes No
Classroom Only Yes No
Reading Only Yes No

Past Illness/Injuries/Hospitalizations

Illness: _____

Injuries: _____

Hospitalizations: _____

Print Parent/Guardian Name _____

Parent/Legal Guardian Signature _____ Date _____