

Welcome to Weld County School District Re-3J

Kindergarten Students must be 5 years old and Preschool Students must be 4 years
by September 15th of the current year to enroll in our School District



The following are documents **required** by Weld County School District Re-3J to enroll your child(ren):

PARENT/LEGAL GUARDIAN PHOTO I.D.

A driver's license or any other photo I.D. is acceptable.

- The biological, foster or adoptive parent may enroll the student.
- Legal guardians must have proper guardianship forms signed and notarized or a copy of court authorization.
- Custody documentation is required, if applicable.

DOCUMENTATION OF CHILD'S DATE OF BIRTH

Please bring ONE of the following government issued proofs:

- Birth Certificate (full size certificate, showing parent's names as well as child's is preferred)
- Valid passport for Exchange Students

PROOF OF RESIDENCE - is required for enrollment

To enroll, the student(s) parents or legal guardian and the student must be a full-time resident in the Weld County Re-3J attendance boundaries

a. **If you own your home**, please bring **ONE of the following** (only originals will be accepted):

- Purchase contract with possession date or closing date not more than 90 days out
- Current utility bill (i.e. energy, water, cable, trash) or mortgage statement -- your name and address must be clearly marked (both portions of a bill are required, property/service address must match mailing address) – last or current month; disconnect notices are **not** accepted

b. **If you rent**, please bring **ONE of the following** (only originals will be accepted):

- Current Signed Lease or Rental Agreement
- Lease agreement with possession date not more than 60 days out
- Current utility bill (i.e. energy, water, cable, trash) -- your name and address must be clearly marked (both portions of a bill are required, property/service address must match mailing address) – last or current month; disconnect notices are **not** accepted

c. **If you are living with another family – ALL of the following are required:**

- A letter from owner stating your current living arrangements.
- Current proof of your residence at that address (i.e. bank statement, new Colorado driver's license receipt, US Postal Service official address change form, bills received including cell phone, etc. with your name and address clearly listed)

IMMUNIZATION RECORDS – Required by state law (see Immunization Requirement)

INTRA-DISTRICT OPEN ENROLLMENT REQUEST

- Print "Intra-District OPEN ENROLLMENT REQUEST" from the District's website (www.re3j.com) or you may pick up the "Intra-District OPEN ENROLLMENT REQUEST" form from any school in the District
- After completing and signing form turn it into the main office of the school you wish to have your student attend
- The Intra-District form will be approved by the Principal(s) and sent to the District Office for approval
- Preschool Intra-District Enrollments must be approved by the Preschool Director at District office

OUT OF DISTRICT ENROLLMENT REQUIREMENTS

- Print "Initial Application" from the District's website (www.re3j.com) or you may pick up the "Initial Application" form from any school in the District
- After completing and signing form turn it into the main office of the school you wish to have your student attend with required documents that are listed on the Initial Application page
- The initial application form will be approved by the Principal(s) and sent to the District Office for approval

PREVIOUS SCHOOL INFORMATION

- Name, address, phone and fax number of previous school
- Withdrawal form with current grades from previous school
- Most recent report card
- Transcript for students entering middle or high schools
- Attendance record and behavior report
- ESL Placement
- IEP or 504 information